

**TOWANDA AREA SCHOOL DISTRICT
REGULAR MEETING OF THE SCHOOL BOARD
Tuesday, February 21, 2012 – 7:00 P.M.
Towanda Area Elementary School Conference Room**

1. PLEDGE OF ALLEGIANCE:

2. CALL TO ORDER: President, Pete Alesky

Towanda Area School District: Each Child By Name Achieving Proficiency in Reading and Math

3. PRESENTATIONS:

- A. Les Bear, R.W. Baird & Co. – SWAP
- B. Doreen Secor – Financial Benchmarking

4. VISITORS' COMMENTS ON AGENDA ITEMS:

Please identify yourself by name and indicate which agenda item you are commenting on. Address all comments to the Board as a whole and make sure they are in the form of a statement. Questions will be taken under advisement. Responses to questions will be offered after due deliberation, usually at the next board meeting. You will be allowed three (3) minutes for your comments; five (5) minutes if prior written notification was made. Comments relative to private student matters or personnel issues should be directed to the appropriate school authority outside of this meeting. The presiding officer reserves the right to interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant (not related to an agenda item). Thank you for your cooperation.

5. APPROVAL OF MINUTES:

- A. Work Session – January 9, 2012
- B. Regular Session – January 16, 2012

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

6. FINANCIAL REPORTS: January, 2012 (Pages 1-19)

- A. Bill List for Payment – General Fund
- B. Receipts List – General Fund
- C. Food Service Report on Receipts & Bills
- D. Treasurer's Report
- E. External Funds Report – General Fund
- F. Capital Project 34
- G. Jr/Sr High School Central Treasury Report for Quarter Ending December 31, 2011

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

7. SUPERINTENDENT'S REPORT:

- A. Principals' Reports

8. RESPOND TO QUESTIONS:

9. COMMITTEE REPORTS:

A.

10. FEDERAL PROJECT PROGRAMS REPORTS:

A. Pam Hosterman - Keystones to Opportunities Grant Update

11. PERSONNEL ITEMS: (All personnel actions approved by the Board are pending all required documentation)

A. RETIREMENTS: None

NO.	NAME	POSITION	EFF. DATE
1			

B. RESIGNATIONS:

NO.	NAME	POSITION	EFF. DATE
1	John Vincent	Custodian II	February 17, 2012

C. EMPLOYMENTS:

1. Act 93: None

NO.	NAME	POSITION	EFF DATE	SALARY CONTRACT	OTHER
a					

2. Professional Contract Employments: None

NO.	NAME	POSITION	EFF DATE	SALARY CONTRACT	LEVEL	OTHER
a						

3. Support Staff Employments:

NO.	NAME	POSITION	EFF DATE	SALARY CONTRACT	LEVEL	OTHER
a		Custodian II		\$12.87	Full Time	Replacing J. Vincent
b		Aide			Part Time	Replacing D. Blaszc

4. Substitutes – Professional Staff:

NO.	NAME	POSITION	EFF. DATE
a	Misty Owen	Elementary, Special Education	January 13, 2012
b	Matthew Johnson	Elementary	January 23, 2012
c	Jonathan Palumbo	Citizenship	January 23, 2012
d	Christina Webster	Elementary	January 27, 2012
e	Diane Shanks	Elementary	February 17, 2012

5. Substitutes – Support Staff:

NO.	NAME	POSITION	EFF. DATE
a	Robin Warner	Aide, Food Service, Secretarial	02-02-12

6. Supplemental Contracts: None

NO.	NAME	POSITION	EFF. DATE
a			

D. POSITION ELIMINATIONS: None

NO.	POSITION	EFF. DATE
1		

E. CREATE NEW POSITIONS: None

NO.	POSITION	EFF. DATE
1		

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

12. CONTRACTS/AGREEMENTS:

- A. Approve Resolution #2011/12-04 authorizing Berkheimer to impose and retain costs of collection of delinquent earned income taxes **(Attachment A)**
- B. Approve Resolution #2011/12-05 authorizing the termination of the Interest Rate Swap Agreement within parameters **(Attachment B)**
- C. Approve an engagement letter with EFP Rotenberg to provide Single Audit Services for the years ending 2012, 2013 and 2014 in the amounts of \$17,900, \$18,300 and \$18,900
- D. Approve a contract with Hess Corporation for a Demand Response Program for the period June 1, 2012 through May 31, 2015 **(Attachment C)**

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

13. PROGRAMS/CURRICULUM/POLICY:

- A. Approve the 2012/13 School Calendar **(Attachment D)**

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

14. FINANCIAL:

- A. Approve Intermediate Unit #17 proposed 2012-13 General Fund Operating Budget **(Attachment E)**
- B. Approve the following real estate tax refunds:
 - 1. Dennis and Barbara Smouse, 5442 Millstone Rd., Monroeton, PA, in the amount of \$651.56, due to a change in assessment
 - 2. David and Cleo Thetga, 1912 River Rd., Wysox, PA, in the amount of \$183.13, due to a change in assessment

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

15. TRANSPORTATION:

- A.

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

16. OTHER:

- A. Approve Resolution #2011/12-06, procedure for the selection of a consulting engineering firm for the services under the Pennsylvania Department of Transportation Safe Routes to School Program **(Attachment F)**
- B. Approve Resolution #2011/12-07 authorizing signatories for the Safe Routes to School Project, effective January 11, 2012 **(Attachment G)**
- C. Approval for administration to move forward with obtaining an updated proposal from Nagle Athletic Services for track resurfacing

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

17. GENERAL BOARD DISCUSSION:

A.

18. VISITOR COMMENT AND QUESTION PERIOD:

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19. ADJOURNMENT:

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

Respectfully Submitted,

Donald C. Butler
Acting Superintendent

FYI: Remuneration list for staff completing fall college coursework **(Attachment H)**